## UNIVERSITY OF POONCH RAWALAKOT



Contact No:

## OFFICE OF THE CONTROLLER OF EXAMINATIONS DEGREE SECTION

Admin Block, Shamsabad, Rawalakot Contact # 05824-960207 Fax #: +92-5824-960071

Website: www.upr.edu.pk E-mail Address: controller@upr.edu.pk

DEGREE ISSUANCE FORM Name: (Block Letters) Father's Name: (Block Letters) **CNIC No:** Session Nature of Degree / Certificate Roll No. Registration No. \_\_\_\_\_ Annual / Supply: \_\_\_\_\_ Term: \_\_ **Examination:** \_\_\_ Out of \_\_\_\_\_ Division / Grade \_\_\_\_\_ %age \_\_\_ Marks / C.G.P.A. / O.P.M. Obtd: Amount of Fee Deposited: 5000 (In Figures) Fee Deposited through Bank Draft / Amount of Fee Deposited: \_\_\_\_\_ HBL Challan No.\_\_\_\_\_ Date: \_\_\_\_\_ Transaction ID. \_\_\_\_\_\_ Date: \_\_\_\_\_ **Contact No:** Mobile No: \_\_\_\_\_/ \_\_\_\_\_/ Telephone / Res. / Office No: \_\_\_\_\_\_/\_\_\_\_/ Address: Post office / Post Code / Village / Town / Sector / City: I hereby declare that all the given particulars are correct: Signature of the Candidate: Certify that we have no objection regarding issuance of this candidates Degree. Dean / Chairman / Director / Co-Coordinator / Principal: \_ Office Stamp **Signature** POSTAL ADDRESS / CORRESPONDENCE ADDRESS:-Name: (Block Letters) Father Name: (Block Letters) Address: (located in proper city)

## **Instructions:**

- 1. Fill this form correctly in light of your academic record.
- 2. Attest this form from your Department / Institute / College.
- 3. Attach photocopy of your Transcript / Result Intimation / DMC.
- 4. Attach photocopy of your CNIC
- 5. Submit degree fee of Rs. 5000/- on UPR Challan. Challan will be generated on the link given below:

https://lms.upr.edu.pk/fees/challans

- OR through online transaction in the account of University of Poonch Rawalakot (HBL Acount No. 00427992080703), print transaction receipt and attached with the degree form.
- 6. Send this form to Office of Controller of Examinations, University of Poonch Rawalakot, Azad Jammu and Kashmir.

**Important Note:** The time required for preparation of the degree is 30 working days after submission of degree form.